

# Street Manager

NEWSLETTER



*Street Manager is a digital service by the DfT that is transforming the planning, management and communication of street and road works. Using open data and intelligent services, its aim is to minimise disruption – and improve journeys for the public.*

## Street Manager Newsletter 49 – 26/02/2024

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### 1. Intro

What an incredibly busy time here at the DfT. Street Manager is rocking along at its usual pace. We're nearly done building the private streets functionality (see below), work continues on the big Non-compliance Management piece of work and we've also nearly finished the API Notifications piece (webinar details below). We've just been researching Clash Management, think we got a good cross section of orgs participating in that one. And the Material Classification work is all designed and ready to be developed. Then on the policy side we've got multiple consultations out, new guidance launching and bringing this all together we have plans to do a new series of DfT Roadshows in late spring/early summer. We're probably OK for venues in Yorkshire, the North East, North West, West Midlands and London but if you are sitting on access to a big venue, please do get in touch, we can cover lunch!

### 2. Inspection Units

The first thing to explain is how Inspection Units will work in Street Manager from April. Street Manager will generate the figure for 2023/24, based on the new duration-based method of calculation. This number cannot be edited. For 2021/22 and 2022/23, the HA will need to enter the figures themselves into Street Manager. Note, these years are prior to the duration-based method and will need to be calculated on the previous method.

Hopefully these figures have long been agreed between the HA and promoter, but if not, it is advised authorities ensure between now and March end, they agree these figures with the utilities concerned and ensure that the agreed figures are entered into Street Manager prior to

starting the next quarter. In any event it would also make sense to confirm with the utilities concerned the figures that you are entering into SM to avoid any misunderstandings and confusion.

We'll release a video showing how to update inspection units for individual utilities in Street Manager early in March.

If you want to check on your accumulated inspection unit numbers based on durations before the start of April 2024, you can use the Inspection Units performance report, but obviously, this is constantly being updated as we go through the year.

## Performance Reporting

### Select a reporting type

#### Report type

- Number of PAAs and PAs sent or received**  
Total number of PAAs and PAs sent or received within a requested timeframe and based on date created
- PAA and PA outcomes**  
Outcome of PAA and PA assessments based on the date the outcome decision was made
- Number of change requests sent or received**  
Total number of change requests sent or received within a requested timeframe and based on date created
- Change request outcomes**  
Outcome of change request assessments based on the date the outcome decision was made
- All inspection outcomes**  
Total number of inspections broken down by their type, category and outcome, and based on date the inspection was created
- Number of fixed penalty notices**  
Total number of fixed penalty notices broken down by their status and based on date issued
- Sample Inspection pass/fail rate**  
Outcome and current status of recorded sample inspections
- Number of inspection units**  
Completed works and no of inspection units accumulated

Continue

### 3. Upcoming API Webinar

Street Manager API Notifications Webinar - 30th April – 10am – 12pm

If you aren't an IT minded sort of person, you probably don't need to worry about this too much, but if you use an API, you probably want to make sure someone who is that way inclined is representing your organisation here. Street Manager is moving from the current system where you need to call the service and pull notifications from it, to one where we will push the notifications to you. A pretty big change and at this webinar, we'll answer all your questions on the topic. First thing to say is, don't worry, we're going to give everyone plenty of time to make the switch.

You can join this Webinar on Tuesday 30<sup>th</sup> April 2024 at 10am [here](#).

### 4. Private Streets

We are very close to going live with the new Private Street Notifications functionality in Street Manager. This will be an excellent step. No longer any need to refuse private streets permits, or let them deem or whatever, either way, throwing out everyone's stats. But, there are two important things to note.

1. As soon as we introduce the functionality, users, most notably in the user interface, will be able to raise Private Street Notifications, rather than Permits. But API users won't be able to receive them. This isn't through lack of action on the part of the API integrators, the Private Street functionality is on API v5, which is not yet stable, and has only just been completed. We're working with those guys on the timing of the changeover and making things go as smoothly as they can.
2. There will be a period where both permits on private streets and Private Street Notifications are valid transactions. No-one should be told that they should be submitting one instead of the other. This period of dual running will last into 2025, until such time that v4 of the API is deprecated and the Notifications become compulsory.

Don't worry, once the functionality is up and running, there will be a brand-new Hole Story episode that demonstrates the functionality and discusses the above.

### 5. Live Consultations Underway

If you don't know already, we have two consultations underway at the moment and we would appreciate your comments and views on the proposals. Both are commitments from the Plan for Drivers that was published in October 2023.

The first consultation is this one which closes on 11th March 2024. It proposes requiring at least 50% of surplus lane rental funds to be used to repair potholes, applying overrun charges at weekends and raising the level of FPNs.

[Street works: fines and lane rental surplus funds - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

The second one is this one which closes on 12th April 2024. It proposes to give access to electric vehicle chargepoint operators to permits and Street Manager.

<https://www.gov.uk/government/consultations/street-works-access-electric-vehicle-chargepoint-operators/street-works-access-electric-vehicle-chargepoint-operators>

## 6. New Guidance on Section 50 Licences

We have published new guidance on issuing section 50 licences. This good practice guide is aimed at highway authorities and those organisations that need to carry out street works using licences issued under section 50 of the New Roads and Street Works Act 1991 (NRSWA). It provides advice on:

- the legislative background
- when licences should be used
- good practice for dealing with applications
- other issues, for example, asset ownership and maintenance, and fines and penalties

We would ask that all HAs read the guidance and update their processes as this will benefit authorities and applicants.

<https://www.gov.uk/government/publications/issuing-section-50-street-works-licences/issuing-section-50-street-works-licences>

## 7. S.74 Overruns

Every once in a while in DfT Towers, (just down the road from Street Manager Towers), we get a report about a Highway Authority doing something slightly unusual in terms of informing a HA about a potential S.74 overrun. Notifying a promoter via a comment, site occupancy monitoring inspection or sending a letter via messenger pigeon, Could we please ask all HAs to use the Section 74 overrun warning functionality in the Street Manager user interface or via the API, as required in the regulations and co-ordination code of practice. This will save you from ending up in a debate about the legitimacy of your overrun.

Issue a Section 74 overrun warning

## What are the overrun warning details?

**Works reference:** [0000156953707 \(opens in new tab\)](#)

**Works location:** CARLTON HOUSE TERRACE, LONDON, ST JAMES'S ([View on map in new tab](#))

**Linked to permit:** 0000156953707-01

### Location area

Footway

Carriageway

Verge

Cycleway

Footpath

### Location description

You have 500 characters remaining

### Inspection date and time

Enter timings using a 24-hour time format

Day Month Year



Hour Minute

## 8. PBI Banding

As you read this, someone is hard at work to enable PBI numbers to be edited during a quarter. That's going to be very useful for people, we've had a few support tickets where people start a quarter and then want to change things, which is a reasonable thing to want to do. After that is sorted, we move onto being able to increase a banding level by more than 5% in one hit. Eagle-eyed Street Manager fans will know that decreasing by more than 5% was added late last year. Why are we telling you all this you ask? Because we are moving towards automation of banding level changes and we are extremely keen on everyone being in the right banding level when the automation kicks in, because after that time you won't be able to change. From April, SM will suggest a new level to you and the HA will be able to override that, but soon enough, that override option will be removed and we will have true automation.

## 9. Governance Group New Members

Last but by no means least! It's that time when we call on YOU, to vote for the members of the Street Manager Governance Group for the coming year (2024-25).

As you may know, a user governance group for Street Manager was formed in April 2020 with representatives from the industry to ensure that the Street Manager service continues to develop in line with user need. The main purpose of the group is to decide what should be built and in what order from the backlog of improvements that we have, and will continue to be raised over the next few years. Those appointed to the group are expected to serve for one year, and the current membership is due to expire in March 2024.

We opened applications for users to form the new panel from April 2024 until March 2025, a few weeks ago. There are 10 positions available, which will be formed of 4 HA reps, 4 utility reps, 1 HA contractor rep and 1 utility contractor rep. The successful candidates will be voted in by you, the users.

We now have our candidates, which consist of 8 HA and 6 utility candidates. Please see the attached Governance Group Ballot Catalogue with the full list of candidates. We only received 1 application for utility contractor, which will automatically be filled and no applicants for the HA contractor, which has been filled by the existing member in this position.

Please vote for your 4 favourite HA and utility candidates from the Governance Group Ballot Catalogue 2024. The 4 candidates from the HA and utility candidates with the highest number of votes will be appointed to the Governance Group for next year. Voting will close at 5pm on Friday 15th March 2024. Please vote on the separate Smart Survey polls at the links below (please select 4 choices only):

Voting for HA candidates - <https://www.smartsurvey.co.uk/s/G1KZD5/>

Voting for utility candidates - <https://www.smartsurvey.co.uk/s/W67G4T/>